

**JOHN WARD**  
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## Notice of Meeting

### To All Members of Chichester District Council

You are hereby summoned to attend a special meeting of **THE COUNCIL** in the Council Chamber, East Pallant House East Pallant Chichester West Sussex PO19 1TY on **Thursday 31 March 2016 at 2.30 pm** for the transaction of the business set out in the agenda below

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

**DIANE SHEPHERD**  
Chief Executive

**Tuesday 22 March 2016**

### NOTE

*Members are asked to bring with them to the meeting their copy of the agenda and the accompanying papers for the meetings of the Cabinet held on 8 and 31 March 2016.*

## AGENDA

*This agenda should be retained for future reference with the minutes of this meeting*

### PART 1

- 1 **Minutes** (Pages 1 - 14)  
To approve as a correct record the minutes of the meeting of the Council held on Tuesday 1 March 2016.
- 2 **Urgent Items**  
Chairman to announce any urgent items which due to special circumstances are to be dealt with under agenda item 10(b)
- 3 **Declarations of Interests**  
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 4 **Chairman's announcements**

**5 Public Question Time**

Questions submitted by members of the public in writing by noon on the previous working day (for a period up to 15 minutes).

**DECISIONS TO BE MADE BY THE COUNCIL**

To consider the following recommendations of the Cabinet requiring the approval of the Council.

*The reports giving rise to these recommendations are in the papers for the meetings of the Cabinet on 8 and 31 March 2016. These are available in the committee papers section of the Council's website and in the Members Room.*

**6 Chichester Electoral Review: Creating a Pattern of Wards**

*(See report at Agenda Item 5 of the Cabinet papers of 31 March 2016)*

**PROPOSED RECOMMENDATION**

That the Council adopts the recommendations of the Boundary Review Panel and approves the submission to the Local Government Boundary Commission for England of the proposals in Appendix 3 of the Cabinet report as their preferred pattern of wards for a 36 member Council.

**7 Timing of Council Meetings (Pages 15 - 24)**

**RECOMMENDED**

(1) That the proposed changes to Council meetings as listed in paragraph 5.3(a) and (b) be approved.

(2) That, as there was no clear majority for changing the time of Council, the Council considers either:

(a) A morning start time of 11:00am (with briefing sessions starting at 9:30am);  
or

(b) An afternoon start time. If the majority of Members vote for an afternoon meeting they will subsequently be asked to vote on either:

- i. A 2:00pm start time (with briefing sessions starting at 12:30pm); or
- ii. A 2:30pm start time (with briefing sessions starting at 1:00pm).

**8 Replacement Telephone System**

*(See report at Agenda Item 7 (pages 33-35) of the Cabinet papers of 8 March 2016. The tender evaluation appendix to that report can be found in the supplementary appendices pack on the Council's website)*

**RECOMMENDED**

That up to £175,000 (including contingency) be released from the Asset Replacement Programme in order to allow a contract to be awarded to the preferred contractor.

- 9 **Making the Fishbourne Neighbourhood Development Plan**  
(See report at Agenda item 9 (pages 39-40) of the Cabinet papers of 8 March 2016)

**RECOMMENDED**

That the Fishbourne Neighbourhood Development Plan be made part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).

- 10 **Consideration of any late items as follows:**  
(a) Items added to the agenda papers and made available for public inspection.  
(b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.
- 11 **Exclusion of the press and public**  
The Council is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The report dealt with under this part of the agenda is attached for members of the Council and senior officers only (salmon paper).**
- 12 **Investment Opportunity (Pages 25 - 36)**  
**RECOMMENDED TO COUNCIL**

That £1,010,000 be allocated from reserves for this purchase.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)

## MEMBERS

|                 |                     |
|-----------------|---------------------|
| Mr N Thomas     | Mr F Hobbs          |
| Mrs C Apel      | Mr P Jarvis         |
| Mr G Barrett    | Mrs G Keegan        |
| Mr R Barrow     | Mrs J Kilby         |
| Mr P Budge      | Mrs D Knightley     |
| Mr J Connor     | Mrs E Lintill       |
| Mr M Cullen     | Mr S Lloyd-Williams |
| Mr I Curbishley | Mr L Macey          |
| Mr T Dempster   | Mr G McAra          |
| Mr A Dignum     | Mr S Morley         |
| Mrs P Dignum    | Caroline Neville    |
| Mrs J Duncton   | Mr S Oakley         |
| Mr M Dunn       | Mrs P Plant         |
| Mr J F Elliott  | Mr R Plowman        |
| Mr J W Elliott  | Mr H Potter         |
| Mr B Finch      | Mrs C Purnell       |
| Mr N Galloway   | Mr J Ransley        |
| Mrs N Graves    | Mr J Ridd           |
| Mr M Hall       | Mr A Shaxson        |
| Mrs E Hamilton  | Mrs J Tassell       |
| Mrs P Hardwick  | Mrs S Taylor        |
| Mr R Hayes      | Mrs P Tull          |
| Mr G Hicks      | Mr D Wakeham        |
| Mr L Hixson     | Mrs S Westacott     |